

## From: Seiko Epson Corp & address

(For SEG overseas manufacturing affiliates, write your company name. i.e. ESL, E&G, IEL, EPPI, SEP/PEB, ETT, EPLB, EEI/EDJ & your address)

Date:

To: SUPPLIER NAME  
(Address)

Attn: Mr./Ms. xxxxx xxxxx (Job title & his/her name of the SUPPLIER)  
xxxxxxxxxxxxx Department (his/her department)

### ***Re: Compliance with California Composite Wood Products Regulation***

Dear Sir/Madam:

The California Air Resources Board (ARB) has set formaldehyde emission standards applicable to hardwood plywood, particleboard and medium density fiberboard ("Composite Wood Products") that are sold, offered for sale, supplied, used or manufactured for sale in California. The new airborne toxic control measure (ATCM) regulation was approved by the State Office of Administrative Law on April 21, 2008. Beginning January 1, 2009, manufacturers, distributors, importers, fabricators, and retailers may not sell or use Composite Wood Products or finished goods in California that do not meet the ARB's emission standards. "Finished good" means any good or product, other than a composite wood panel, containing any Composite Wood Products. Manufacturers of Composite Wood Products must meet rigorous third party testing, record keeping, product labeling and other requirements.

As a manufacturer and distributor of finished goods, Seiko Epson Group is required to obtain certification from its suppliers of their compliance with the above regulation. In particular, Seiko Epson Group "must take reasonable prudent precautions to ensure that the composite wood products and composite wood products contained in finished goods that they purchase comply with the emission standards specified in section 93120.2(a). 'Reasonable prudent precautions' include, at a minimum, instructing each supplier that the composite wood products and finished goods they supply must comply with the applicable emission standards, and obtaining written documentation from each supplier that this is so." The full text of the Final Regulation Order may be found here:

<http://www.arb.ca.gov/regact/2007/compwood07/fro-final.pdf>

Information about the Composite Wood Products ATCM is available here:

<http://www.arb.ca.gov/toxics/compwood/compwood.htm>

Please confirm your company's compliance with the above regulation by signature of an executive officer and return the signed letter to my attention. Additionally, if you learn in the future that any of your products sold to Seiko Epson Group fail to comply with such standards, please provide written notice to us immediately.

If you have any questions, please do not hesitate to contact me.

Sincerely,

(Signature)

Printed name

Title, xxxxxxxx Division

Seiko Epson Corp. (For SEG overseas manufacturing affiliates, write your company name.)

E-mail address

Tel. number

Fax number

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From here to below, supplier fills in, signs and returns to SEC or SEC affiliate who requested this.

Acknowledged and confirmed as of \_\_\_\_\_ ( dd / mm / yy )

Company name: \_\_\_\_\_

By: (Signature)

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_

The following is our compliance information:

1. Product name or model number: \_\_\_\_\_

2. Composite Wood product Manufacturer name and address:

\_\_\_\_\_  
\_\_\_\_\_

3. ARB Approved Third Party Certifier (TCP) name and the certification number:  
(Attached is the photocopy of the certificate given by the TCP.)

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\_\_\_\_\_

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